

Educational Enhancement Opportunity Request Form

To request an absence to attend or participate in an educational activity, please complete this application form and return it to your school principal at least five (5) days prior to the absence. Such an absence as requested by this signed application and approved by the school principal, will be considered an excused absence. The major intent of the activity must be educational in order for the student to be granted this type of absence. The proposed activity must have significant educational value and be composed of an intensive program related to the core curriculum (e.g. art programs, dance programs, State Fair activities, workshops that are educational in nature, college visits, etc.). The Principal will use his/her good judgment to determine if the activity meets guidelines. A student may be approved for up to ten (10) days of absence per year for this purpose. Students who are granted an absence under this law will be allowed to make up all school work. Student grades can not be affected by lack of attendance or participation in classes for approved days. **This type of absence can not occur during the school's state assessment or District-wide assessments, unless there are extenuating circumstances that are approved by the Principal.** Decisions may be appealed to the Superintendent and then to the Board of Education.

Student Full Legal Name: _____ Date of Application _____

Name of School _____ Homeroom Teacher _____

Date of Birth: _____ Age: _____ Grade Level: _____ Home Phone _____

Residence Address: _____

City: _____ State: _____ Zip Code: _____

of Excused Absences To Date _____ # of Unexcused Absences To Date _____

of Total Absences to Date _____

Date(s) of Intended Absence(s) _____

Please explain the nature of the event the student will be attending and how the activity meets the criteria of (1) having an educational purpose, (2) having "significant educational value," and (3) how the activity is directly related to one of the core curriculum subjects of English, science, mathematics, social studies, foreign language or the arts. Please attach a schedule of activities/events to be attended. (Use additional paper, if needed, and attach to this completed form.)

Signature of Student

Date

Signature of Parent/Guardian

Date

Educational Enhancement Opportunity Request Form**FOR SCHOOL USE ONLY****(THIS SECTION TO BE COMPLETED BY THE SCHOOL PRINCIPAL / DESIGNEE)**

This request must meet all three criteria to be eligible for an educational opportunity absence:

1. This request is for an absence that will have "significant educational value" and be "intensive" in nature. Yes ☐ No ☐
2. This trip is tied to one of the core curriculum subjects of English, science, mathematics, social studies, foreign language or the arts. Yes ☐ No ☐
3. The major purpose of the trip is educational. Yes ☐ No ☐

As Principal, I recommend ☐ I do not recommend ☐ that this educational opportunity absence be granted.

Principal's Rationale _____

Signature of Principal

Date

FOR CENTRAL OFFICE USE /APPEAL OF PRINCIPAL'S DECISION

As Superintendent, I recommend ☐ I do not recommend ☐ that this educational opportunity absence be granted.

Superintendent's Rationale _____

Signature of Superintendent

Date

The District grants ☐ does not grant ☐ this educational opportunity absence.

Signature of the Board Chairman

Date
Review/Revised:4/4/11

Educational
Enhancement
Opportunities
(EHO)

When school principals consider the approval of EHO days (up to 10 per student per year are allowed by law) the following requirements in statute must be followed:

- The principal is presented with a request from a student or parent, determines if the EHO is of "*significant educational value*" and by his or her authority decides whether or not to grant the EHO day (s). (KDE recommends that a written record of the request with a principal's signature be maintained at the school for audit purposes. Most districts have a standard form.)
- If the student is denied a request for an EHO day(s) by the principal the decision can be appealed by a parent to the superintendent and/or the local board of education through the process outlined in the statute through board policy and procedures.

What are the standards set in the statute for an Educational Enhancement Opportunity (EHO)?

- The opportunity includes participation in an educational foreign exchange program.
- The opportunity includes an intensive instructional program in one of the core curriculum subjects (English, science, mathematics, social studies, foreign language or the arts are specifically mentioned in the statute).

Events that are not within the standards for approval of EHO days could include funerals, family vacations, sports events, community events and religious events because these are events that are not part of an *intensive instructional program*.